



AERIAL CAPITAL GROUP LIMITED
ABN: 85 116 825 248

TAXI PLATES INFORMATION PACK

February 2011

Plates:

The ACT Taxi Industry is regulated by the ACT Government, and although this website will assist interested parties to sell, purchase, or lease taxi plates, you are advised that it is the Road Transport Authority of the Department of Territory & Municipal Services who are solely authorised to approve ACT Taxi Plate Licence Transfers. It is also this Department who approve and accredit ACT Taxi Operators, and subsequently authorise the applications from the Taxi Plate Licence owner and Operator for the leasing of taxi plates. The owner of a Taxi Plate Licence does not require government accreditation, only the Operator of the licence.

Aerial Capital Group Ltd is an accredited Taxi Network in both the ACT and NSW. Aerial manages a professional call centre and the computerised dispatch of taxi hirings to taxi fleets affiliated with its networks. It also provides administrative services to those affiliated taxis.

This pack provides you with the information and forms for you to progress further, and the website will provide you with the following:

- a sales history for plates;
- the ability to list the basic details of a plate available for sale or lease;
- the option to make an enquiry on an available plate or lease;

If, after reading the information contained in this pack, you have an enquiry regarding Taxi Plates, please contact

Plates – Sale or purchase: General Manager – 02 6126 1555
Plates – Leasing: Operations Manager – 02 6126 1583

Fax: 02 6126 1556
Email: aerial@aerialcg.com.au

PO Box 1233
Fyshwick ACT 2609

Plate Sales Process:

Introduction:

ACT Taxi plates are generally contracted to an accredited operator, unless the contract has expired or is informal. Where a contract is current, the prospective buyer must agree to accept the terms and conditions associated with the lease contract. Once negotiations have progressed, the seller should provide a copy of the lease contract to the buyer, and the buyer, if content to proceed with the purchase, must sign in agreement of the continuance of the contract. It would also be appropriate that the buyer meet with the operator to confirm the sale & to confirm the lease arrangements as per the contract.

Where a taxi plate is not leased out, it is up to the buyer to organise an operator for the plate, however Aerial may be able to assist in this process.

A plate sale does not attract GST where the plate is sold as a 'going concern' – ie the Operator of the plate does not change, or the taxi continues to operate taxi services throughout the sale.

Please Note: Aerial can provide a prospective buyer with advice in regards to the Taxi Network. Aerial can also provide a service to assist the seller in the sale of a taxi plate and this service attracts a fee to the seller. Assistance with the completion of contracts, and regulatory paperwork involved in a sale attracts a separate administration fee of \$55.

Sellers:

Registering your Plate for sale on the Website:

ACT Taxi Plate licence holders are requested to complete the 'Register Plate for Sale Authority' form which is included in this pack, and to forward it to the Company Secretary: Once received, basic details will be available on the website for interested buyers, and you may also update, cancel, or add to your listing by submitting the online 'Sell Taxi Plate' option.

The cost for registering your plate for sale on the Aerial Website is \$55, and this is payable prior to your plate information being listed.

Enquiries made regarding a plate for sale will be forwarded directly to the plate owner. It is then up to the plate owner to contact the buyer and negotiate a price, or alternatively, to request Aerial's assistance for a fee.

Generic contracts between the Seller and the Buyer are available through Aerial for a fee of \$11.

Buyers:

Plate Enquiries and Sales:

Enquiries made on available plates will be directed to the Company Secretary, who will forward the enquiry details onto the plate owner. It is then up to the plate owner to contact the buyer to negotiate further.

Sale of Plate:

Negotiate:

Plate sales are negotiated by the seller and the buyer on a private basis, however on request, Aerial can provide assistance to the Seller for a service fee.

A Plate Sales History is available on this website for your information.

Once the sale has been negotiated, the Seller should make the following appointments:

- Firstly, if Aerial assistance has been requested, with the Aerial General Manager; and
- Secondly, with the Road Transport Authority – Department of Territories & Municipal Services. (Ph: 6207 1423 or 6207 7159)

Complete Forms:

The following forms, which are available in this pack should be completed, or if requested, Aerial will assist with completion for an administration fee:

- The Government 'Transfer of a Taxi Licence';
- The Aerial 'New Owner of Taxi Licence Notification';
- Road Transport Authority – Consent to Release Information to Networks; and
- Road Transport Authority - Operations of ACT Taxi Licence.

Sale of a Taxi Plate contracts between the Seller and the Buyer are also available through Aerial for a fee of \$11.

Road Transport Authority Office:

Once all documents are signed it is then up to both parties to present for their meeting at the Road Transport Authority office, at Macarthur House, 12 Wattle Street, Lyneham ACT 2602 with the completed:

- Transfer of a Taxi Licence form,
- Sale Agreement for the purchase of the Taxi Licence;
- Consent to Release Information to Networks;
- Operations of a Taxi Licence' form with the current operator;
- Drivers Licence of each new owner;
- Payment of \$49 fee (Cheque, Money Order, or Credit Card);

Once the transfer has been authorised, the Road Transport Authority will provide the new owner with a letter of authority, confirming they are the Taxi Licence Holder for the particular taxi plate.

Notification to Network:

The Road Transport Authority will then notify Aerial, and other Taxi Networks of the new Taxi Licence holder details.

It is requested that if the seller and buyer do not choose to have Aerial assist with the sale and the paperwork, that the new owner authorises the Road Transport Authority to sign the consent form in order to notify the ACT Taxi networks of their new Taxi Licence Holder status.

Once this documentation has been received at Aerial, details of the new owner will be officially recorded in Aerial's Taxi Plate Registry.

Forms attached:

- Register Plate for Sale Authority
- Road Transport Authority – Transfer of Taxi Licence;
- Aerial's New Taxi Licence Notification;
- Road Transport Authority – Consent to Release Information to Networks;
and
- Road Transport Authority - Operations of ACT Taxi Licence.

AUTHORITY TO REGISTER TAXI PLATE FOR SALE

Aerial Capital Group Limited
The Company Secretary
PO Box 1233
Fyshwick ACT 2609

Dear Sir/Madam

RE: Registering Taxi Plate for Sale on Aerial Capital Group’s Website

I would like to express an interest in selling my Taxi Plate through Aerial Capital Group Ltd’s Website. I also agree to pay a \$55 Website Listing Fee prior to my information being posted on the Site.

I give you authority to record my interest in this matter on Aerial’s website and as a result, I will receive such information that will enable me to contact potential buyers in due course.

I understand that for privacy reasons, some of the information requested in this Authority will be used for Aerial administration purposes only and will remain confidential.

Name:
Address:
.....
Phone: (hm)Phone: (wk)
Mobile:Email:.....(Preferred)

Details of Plate for Sale to be posted to Aerial Website:

TX..... Price \$.....
Terms of Contract:..\$...... per/ month. Length of Contract:

I understand that this authority remains in place whilst I have information listed on Aerial’s website, however I may change, cancel or add to my listing, by contacting the Company Secretary of Aerial, or by using the online form.

I understand that on receipt of enquiries regarding my plate for sale, it will be up to each party to advise the other as to the extent of their interest. Negotiations are private, however Aerial may provide assistance if requested by the Seller for a service fee, and if applicable, an administration fee.

I have read the Taxi Plates Information Pack contained on Aerial’s website and I am aware of the requirements and Aerial Service/administration fees involved should I proceed with the sale of my plate with Aerial’s assistance.

I understand that Aerial is not authorised to provide general or personal, legal or financial advice, and I have been instructed to seek independent advice.

I look forward to receiving enquiries regarding potential buyers for the Sale of my Taxi Plate as listed.

Yours sincerely

.....
Seller’s Signature Date

**PLEASE FORWARD / MAIL THIS FORM TO THE COMPANY SECRETARY OF AERIAL:
PO Box 1233 Fyshwick ACT 2609, Fax: 02 6126 1556, or scan & email to:
aerial@aerialcg.com.au**



ROAD TRANSPORT AUTHORITY
PO Box 151
Civic Square ACT 2608

TRANSFER OF A TAXI LICENCE

Section 41(1) of the *Road Transport (Public Passenger Services) Act 2001*.

TAXI LICENCE NUMBER _____

LODGEMENT DATE _____

TO BE COMPLETED BY PREVIOUS OWNER/S OF TAXI LICENCE

	APPLICANT 1	APPLICANT 2
SURNAME/COMPANY NAME		
GIVEN NAME(S)		
ADDRESS		
HOME PHONE NUMBER		
DRIVER LICENCE NUMBER		
SIGNATURE		

TO BE COMPLETED BY NEW OWNER/S

	APPLICANT 1	APPLICANT 2
SURNAME/COMPANY NAME		
GIVEN NAME(S)		
ADDRESS		
HOME PHONE NUMBER		
DRIVER LICENCE NUMBER		
SIGNATURE		

NEW OWNER/S MUST PROVIDE A LEGIBLE COPY OF THEIR DRIVER LICENCE WITH APPLICATION

TRANSFER OF THIS LICENCE IS SUBJECT TO THE PROVISIONS OF THE *ROAD TRANSPORT (PUBLIC PASSENGER SERVICES) ACT 2001*, AND PAYMENT OF THE DETERMINED TRANSFER FEE OF \$49.00 – ONLY CHEQUE OR MONEY ORDER ACCEPTED

The lawful Authority for collecting the information is the *Road Transport (Public Passenger Services) Act 2001*. The information may be disclosed to Commonwealth, Territory or State law enforcement agencies, transport authorities in those jurisdictions, government agencies authorised by law, Taxi Networks, the third party insurer or individuals or their agents or insurers following a motor vehicle accident.

This form must be lodged at Road Transport – Level 4 Macarthur House 12 Wattle St Lyneham 2602 Phone 62071423.

OFFICE USE ONLY

DATE LODGED	
DATABASE AMENDED	Y/N
PATMENT PROCESSED	Y/N



FORM T23

All Correspondence to:
The Company Secretary
Aerial Capital Group Limited.
PO Box 1233 Fyshwick ACT 2609
ACN : 116 825 248
Ph: 02 6126 1524
Fx: 02 6126 1556

**FOR A NEW TAXI LICENCE OWNER AFFILIATED WITH
AERIAL CAPITAL GROUP LTD NETWORKS**

NEW OWNER OF TAXI LICENCE NOTIFICATION

A New Taxi Licence Notification

Taxi Licence Plate Number:

Name(s) / Company as shown on the Department of Urban Services Transfer Approval Form

ABN / ACN if Company:

Unit	Street Number	Street Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

City / Suburb / Town	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Contact Name (s)

Telephone Number – Business Hours / After Hours

Email Address:

SIGNATURE(S)

B Sign Here – This section must be signed for your details to be recorded.

I/We authorise you to register this notification in Aerial's register of Taxi Licence Owners in accordance with my/our instructions set out above.

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Director Director/Company Secretary Sole Director & Sole Company Secretary

Note: When signed under Power of Attorney, the attorney states that they have not received a notice of revocation. Aerial Consolidated Transport Limited needs to sight a certified copy of the Power of Attorney.

Day Month Year

How to complete this form

A New Taxi Licence Notification

This section must be completed in full.

Enter the Taxi Licence Plate Number that this notification applies to.

Enter name and address details as they appear on the Department of Urban Services Transfer Approval Form. This should be the address for delivery of all future correspondence.

If the name is a Company – please include ABN or ACN.

If the licence is listed as a company name, complete the contact Name(s) such as Directors of the company, and contact number details.

B Signature(s)

You must sign this form as follows in the spaces provided:

Joint Holding:	Where the holding is in more than one name, ALL of the joint owners must sign.
Power of Attorney:	To sign under Power of Attorney, you must have already lodged this document with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.
Companies:	This form must be signed by a Director, a Company Secretary or Sole Director and Company Secretary. Please indicate the office held by signing in the appropriate space or affix the Company Seal.



Consent to Release Personal Information

ACT Affiliated Taxi networks:

Aerial Capital Group – 61261500 or 61261524

Cabxpress – 62005144 or 62005140

I, Mr/Mrs _____ of

(name)

(address)

agree/do not agree(*circle statement that applies*) to the Road Transport Authority (RTA) providing my personal information to each taxi network for the purpose of enabling the taxi networks to make contact with myself to provide any relevant information in relation to the taxi industry or accredited networks. I understand that I am under no obligation to provide this consent to the RTA and have been informed that my decision about whether I give my consent to the RTA providing this information will have no affect on my dealings with the RTA.

Signed _____

Name _____

Date _____



ROAD TRANSPORT AUTHORITY
PO Box 151
Civic Square ACT 2608

OPERATION OF ACT TAXI LICENCE

TAXI LICENCE TX_____

Licence Holder Details

Name_____
Address _____
Contact Number _____ Mobile _____

Taxi Operator

(person who will lease taxi from Taxi Licence Holder)

Name_____
Address _____
Contact Number _____ Mobile _____
Affiliated Taxi Network _____

As the Taxi Licence Holder of the above indicated taxi, I advise that the above nominated Taxi Operator will be leasing my taxi from _____ to _____
This operator has my authority to record this taxi for ACT Taxi Service Operator Accreditation under the *Road Transport (Public Passenger Services) Act 2001*.

Signature of Licence Holder

_____/_____/_____
Date

Signature of Taxi Operator